

R0206
BC497786 Salt Lake City(UT) Bi
KBW5N0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/21/2022 06:19:57
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 297201 Clerk

Opening Date : 12/23/2022 Closing Date : 01/01/2023

JOB ID: 95670801 2320-28XX BULK MAIL TECH KP0015 P7 07 LDC:79 EG:1=Full Time
Bidding Vacant 00037314 SALT LAKE CITY(UT) POST OFC - SALT LAKE
INSHD CITY Clerks -
NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED.
SUCCESSFUL COMPLETION OF ALL REQUIRED TRAINING
COURSES INCLUDING 2 WEEKS AT TRAINING ACADEMY
MUST HAVE VALID STATE DRIVERS LICENSE.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
714 DATA ENTRY (V1.1) LOW

SECTION:

WORK SCHEDULE: 1300-2130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : Debra Brignac EMP ID: 8334 ON DATE: 12/16/2022

JOB ID: 71298902 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE
CITY Clerks -
NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND
PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : ZHAMIR DIAZ EMP ID: 568 ON DATE: 10/18/2022

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JOB ID: 70360240 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1845-0315-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
18:45	03:15	030	OFF	OFF	OFF	OFF	OFF	OFF	18:45	03:15	030	18:45	03:15
18:45	03:15	030							18:45	03:15	030	18:45	03:15

POSTING COMMENTS :

VACATED BY : Jennifer Jewkes EMP ID: 7330 ON DATE: 12/16/2022

JOB ID: 70642198 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0615-1445-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
06:15	14:45	030	06:15	14:45	030	06:15	14:45	030	OFF	OFF	OFF	06:15	14:45
06:15	14:45	030							OFF	OFF	OFF	06:15	14:45

POSTING COMMENTS :

VACATED BY : LOTOMAU LOTOMAU EMP ID: 2567 ON DATE: 12/16/2022

JOB ID: 71046816 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1630-0100-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00
16:30	01:00	030							16:30	01:00	030	16:30	01:00

POSTING COMMENTS :

VACATED BY : Linda Cochran EMP ID: 4164 ON DATE: 12/16/2022

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JOB ID: 71393487 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR II NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1115-1945-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
11:15	19:45	030	11:15	19:45	030	OFF	OFF	OFF	OFF	OFF	OFF	11:15	19:45	030	11:15	19:45	030	11:15	19:45	030

POSTING COMMENTS :

VACATED BY : KELLY CROCKETT EMP ID: 8801 ON DATE: 10/07/2022

JOB ID: 95546352 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1845-0315-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	18:45	03:15	030	18:45	03:15	030	18:45	03:15	030	18:45	03:15	030	18:45	03:15	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : PAUL CHAP EMP ID: 6988 ON DATE: 12/16/2022

JOB ID: 95575728 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 1300-2130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : Nancy Saxton EMP ID: 8582 ON DATE: 12/16/2022

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JOB ID: 95786774 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0730-1600-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00
OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	OFF	OFF
OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	OFF	OFF

POSTING COMMENTS :

VACATED BY : CAMI EINERSON EMP ID: 727 ON DATE: 11/10/2022

JOB ID: 70378277 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/Other Duties as assigned. Heavy lifting required, prolonged standing required.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30

POSTING COMMENTS :

VACATED BY : CARLENA LATU EMP ID: 4588 ON DATE: 12/02/2022

JOB ID: 72470806 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 21080290 ASF OPERATIONS TOUR-I SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/OTHER DUTIES AS ASSIGNED, HEAVY LIFTING REQUIRED, PROLONGED STANDING REQUIRED. NEWLY CREATED POSITION FOR 30 MONTH UAR CONV.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00

POSTING COMMENTS :

VACATED BY : CARLENA LATU EMP ID: 4588 ON DATE: 10/21/2022

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JOB ID: 70611668 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01020489 FOOTHILL CLERK P/L 008 FOOTHILL Clerks -
NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.
VARIABLE SCHEDULE: SAT: 0930-1800-30L; MON/TUE/WED/THUR: 0430-1300-30L;
V0043847

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE:

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk

POSTING COMMENTS :

VACATED BY : Danelle Conti EMP ID: 3073 ON DATE: 12/31/2022

JOB ID: 95502691 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01020486 Sugarhouse Clk 006 SUGARHOUSE Clerks -
NonHQ

JOB SLOT COMMENTS: Heavy Lifting/Prolonged Standing Required. Other Duties as Assigned.
Variable Work Schedule: Sat/Mon/Fri: 0300-1130-30L; Wed/Thu: 0600-1500-
60L; NS: Sun/Tue.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0300/0600-30L-SU-TUV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:00	11:30	030	OFF	OFF	OFF	03:00	11:30	030	OFF	OFF	OFF	06:00	15:00	060	06:00	15:00	060	03:00	11:30	030

POSTING COMMENTS :

VACATED BY : Jonathan Jensen EMP ID: 4042 ON DATE: 12/16/2022

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JOB ID: 71967975 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.
POOL & RELIEF WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO MAIN
OFFICE,MURRAY,NORTHWEST,AIRPORT,DOWNTOWN,WEST VALLEY, KEARNS,SOUTH SALT
LAKE AND COTTONWOOD. VARIABLE SCHEDULE: SAT/MON/TUE/WED:
0330-1200-30L; SUN:0430-1300-30L; NS: THU/FRI.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0330-0430-30L-Th-FrV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:30	12:00	030	04:30	13:00	030	03:30	12:00	030	03:30	12:00	030	03:30	12:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Pui Kie Tam EMP ID: 5279 ON DATE: 12/16/2022

JOB ID: 72570626 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:44 EG:1=Full Time
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0230-1100-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
02:30	11:00	030	OFF	OFF	OFF	02:30	11:00	030	OFF	OFF	OFF	02:30	11:00	030	02:30	11:00	030	02:30	11:00	030

POSTING COMMENTS :

VACATED BY : CATALINA PACE EMP ID: 7649 ON DATE: 12/16/2022

JOB ID: 72771787 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:44 EG:1=Full Time
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0330-1200-30L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:30	12:00	030	OFF	OFF	OFF	03:30	12:00	030	03:30	12:00	030	OFF	OFF	OFF	03:30	12:00	030	03:30	12:00	030

POSTING COMMENTS :

VACATED BY : Catherine Burson EMP ID: 369 ON DATE: 12/16/2022
