

R0206  
BC497786 Salt Lake City(UT) Bi  
QTYHFO

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 07/22/2021 05:39:36  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 255845 Clerk

Opening Date : 07/23/2021 Closing Date : 08/01/2021

JOB ID: 71298150 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED#

#  
#  
1630-0100-30L-Wed/Thur  
#  
#

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : CELINE MICHAEL EMP ID: 438 ON DATE: 07/16/2021

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JOB ID: 71299128 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE Clerks -  
CITY NonHQ

JOB SLOT COMMENTS: TOUR 2 AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : SANJAYKUMAR DESAI EMP ID: 9340 ON DATE: 07/16/2021

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JOB ID: 71299156 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND  
PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : IVAN DION

EMP ID: 4132

ON DATE: 07/16/2021

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JOB ID: 71387921 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time  
OPERATOR  
Bidding Vacant 01017111 ENCODING OPERATIONS C SALT LAKE Clerks -  
CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1600-0030-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : Charity Thompson

EMP ID: 5672

ON DATE: 07/02/2021

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JOB ID: 71388015 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time  
OPERATOR  
Bidding Vacant 01017111 ENCODING OPERATIONS C SALT LAKE Clerks -  
CITY REC NonHQ

JOB SLOT COMMENTS:

Vacancy is a result of reposting, position to be filled only by eligible  
same status PS-5 employees.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0100-0930-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
01:00	09:30	030	01:00	09:30	030	OFF	OFF	OFF	OFF	OFF	OFF	01:00	09:30	030	01:00	09:30	030	01:00	09:30	030

POSTING COMMENTS :

VACATED BY : BRANDI TROWBRIDGE

EMP ID: 470

ON DATE: 07/02/2021

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JOB ID: 71393365 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS C SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: This is an FTF duty assignment, schedules and NS days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule. Vacancy is a result of reposting, position to be filled only by eligible same status PS-5 employees

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 1715-0145-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:15	01:45	030	17:15	01:45	030	17:15	01:45	030	OFF	OFF	OFF	OFF	OFF	OFF	17:15	01:45	030	17:15	01:45	030

POSTING COMMENTS :

VACATED BY : NATHAN DUTSON EMP ID: 7959 ON DATE: 07/02/2021

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JOB ID: 71393488 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS B SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: Vacancy is a result of reposting, position to be filled only by eligible same status PS-5 employees.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 2030-0500-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF	OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030

POSTING COMMENTS :

VACATED BY : MELISSA MCFADDEN EMP ID: 1609 ON DATE: 07/02/2021

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JOB ID: 95546352 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS C SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: Vacancy is a result of reposting, position to be filled only by eligible same status PS-5 employees.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1230-2100-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	12:30	21:00	030	12:30	21:00	030	12:30	21:00	030	12:30	21:00	030	12:30	21:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Mike Mikkelsen EMP ID: 1370 ON DATE: 07/02/2021

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JOB ID: 95561124 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS B SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: Vacancy is a result of reposting, position to be filled only by eligible same status PS-5 employees.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 1730-0200-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
17:30	02:00	030	17:30	02:00	030	17:30	02:00	030	17:30	02:00	030	OFF	OFF
												OFF	OFF

POSTING COMMENTS :

VACATED BY : KELLEY SENETHAVISOUK EMP ID: 5652 ON DATE: 07/02/2021

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JOB ID: 95632955 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS C SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1700-0130-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030
												17:00	01:30

POSTING COMMENTS :

VACATED BY : Nathan Clark EMP ID: 6546 ON DATE: 07/16/2021

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JOB ID: 95592676 2320-0003 SALES,SVCS/DISTRIBUTION ASSOC KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time

Bidding Vacant 01018568 Dwntrwn Win Clk PL 003 DOWNTOWN SALT LAKE CITY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED; OTHER DUTIES AS ASSIGNED.  
VARIABLE WORK SCHEDULE: SAT: 0830-1730-60L; MON/WED/THU/FRI: 0930-1830-60L; NS: SUN/TUE.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0830-1730-60L-Su-TuV

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
08:30	17:30	060	OFF	OFF	OFF	09:30	18:30	060	OFF	OFF	OFF	09:30	18:30
												09:30	18:30

POSTING COMMENTS :

VACATED BY : ERIK KEITH EMP ID: 1184 ON DATE: 07/16/2021

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JOB ID: 72611359 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: APBS/ULS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED  
STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : CARI MAESTAS EMP ID: 9196 ON DATE: 07/01/2021

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JOB ID: 95806311 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: APBS/ULS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED  
STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : NATHAN OFFLEY EMP ID: 2855 ON DATE: 07/02/2021

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JOB ID: 95877379 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: APBS/ULS OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROGLONGED  
STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : FELICIA Hendriksen EMP ID: 2008 ON DATE: 05/18/2021

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JOB ID: 95485192 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017221 NORTHWEST CLERK P/L 016 NORTHWEST Clerks -  
NonHQ

JOB SLOT COMMENTS: Heavy Lifting/Prolonged Standing Required. Other Duties as Assigned.  
Pool & Relief will cover absences of employees assigned to SLC Stations  
& Branches. V0042382 requested on 07/20/2021 Variable Work Schedule: Mon:  
0400-1300-60L; Tue/Fri: 0900- 1800-60L; Wed: 0500-1400-60L; Thu: 0300-  
1200-60L; NS: Sat/Sun.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE:

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk

POSTING COMMENTS :

VACATED BY : KIRSTEN LONG EMP ID: 7960 ON DATE: 07/16/2021

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JOB ID: 70713309 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time  
ASSOCIATE

Bidding Vacant 01020486 Sugarhouse Clk 006 SUGARHOUSE Clerks -  
NonHQ

JOB SLOT COMMENTS: Applicants must have a minimum of one year experience in a window  
position providing a comprehensive knowledge of postal regulations,  
rulings, policy and procedures relating to window work.  
WORK SCHEDULE: SAT: 0800-1630-30L; MON/TUE/THU/FRI: 1030-1930-60L; NS:  
SUN/WED. Heavy Lifting/Prolonged Standing Required. Other Duties as  
Assigned.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0800-1630-30L-Su-WeV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	OFF	OFF	OFF	10:30	19:30	060	10:30	19:30	060	OFF	OFF	OFF	10:30	19:30	060	10:30	19:30	060

POSTING COMMENTS :

VACATED BY : MIGUEL VEGA ORTIZ EMP ID: 3033 ON DATE: 07/16/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

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JOB ID: 70145542 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:44 EG:1=Full Time  
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -  
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.  
VARIABLE WORK SCHEDULE: SAT: 0530-1400-30L; MON/TUE/WED/FRI: 0500-1330-  
30L; NS:SUN/THU.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0530/0500-30L-Su-ThV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:30	14:00	030	OFF	OFF	OFF	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	05:00	13:30	030

POSTING COMMENTS :

VACATED BY : PAMELA WILSON EMP ID: 5938 ON DATE: 07/02/2021

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JOB ID: 71117734 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -  
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING. OTHER DUTIES AS ASSIGNED. PRIMARY  
ASSIGNMENT: BOX SECTION & DISTRIBUTION. SECONDARY ASSIGNMENTS:  
WAREHOUSE, OPERATING FORKLIFT, RETAIL WINDOWS.

QUALIFICATIONS : PIT FORKLIFT

421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600/0500-30L-Tu-WeV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	OFF	OFF	OFF	05:00	13:30	030	05:00	13:30	030

POSTING COMMENTS :

VACATED BY : Thelma Bell EMP ID: 6278 ON DATE: 07/16/2021

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JOB ID: 71980471 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017218 MAIN OFFICE WINDOW CLERKS SALT LAKE City Clerks -  
PL 056 NonHQ

JOB SLOT COMMENTS: SALES AND SERVICE ASSOCIATE, PASSPORT DUTIES, BRM, BOX SECTION  
DISTRIBUTION AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING/PROLONGED  
STANDING REQUIRED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : Phillip Baum EMP ID: 3454 ON DATE: 07/16/2021

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