

R0206  
BC497786 Salt Lake City(UT) Bi  
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 04/13/2020 15:13:36  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 222584 Clerk Opening Date : 04/17/2020 Closing Date : 04/26/2020  
JOB ID: 71298571 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE City Clerks - NonHQ  
320/321

JOB SLOT COMMENTS: TOUR 2 AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED#  
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#  
#  
#

QUALIFICATIONS :  
SECTION:  
WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Kim Cruz EMP ID: 603 ON DATE: 03/31/2020

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JOB ID: 70642217 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time  
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE City Clerks - NonHQ  
TOUR II CITY REC

JOB SLOT COMMENTS: THIS IS AN FTF DUTY ASSIGNMENT. SCHEDULES AND N/S DAYS MAY CHANGE WEEKLY. IF AWARDED THIS BID, YOU MYST CALL THE RESOURCE CENTER AT 801-973-5501 FOR YOUR SCHEDULE.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:  
WORK SCHEDULE: 0445-1315-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:45	13:15	030	04:45	13:15	030	04:45	13:15	030	OFF	OFF	OFF	OFF	OFF	OFF	04:45	13:15	030	04:45	13:15	030

POSTING COMMENTS :

VACATED BY : KATHERINE DUNCAN EMP ID: 5160 ON DATE: 04/10/2020

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JOB ID: 71123341 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1945-0415-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	OFF	OFF	OFF	OFF	OFF	OFF	19:45	04:15	030

POSTING COMMENTS :

VACATED BY : SABRINA LARSEN EMP ID: 8774 ON DATE: 04/10/2020

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JOB ID: 71134495 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1945-0415-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	OFF	OFF	OFF	OFF	OFF	OFF	19:45	04:15	030

POSTING COMMENTS :

VACATED BY : HANNAH THOMAS EMP ID: 895 ON DATE: 04/10/2020

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JOB ID: 71134765 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1945-0415-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	OFF	OFF	OFF	OFF	OFF	OFF	19:45	04:15	030

POSTING COMMENTS :

VACATED BY : JAYNE DEMINE EMP ID: 7911 ON DATE: 04/10/2020

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JOB ID: 71135932 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1945-0415-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	19:45	04:15	030	OFF	OFF	OFF	OFF	OFF	OFF	19:45	04:15	030

POSTING COMMENTS :

VACATED BY : VERNON SOUTHWORTH EMP ID: 1875 ON DATE: 03/27/2020

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JOB ID: 71291956 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: THIS IS AN FTF DUTY ASSIGNMENT, SCHEDULES AND N/S DAYS MAY CHANGE WEEKLY. IF AWARDED THIS BID, YOU MUST CALL THE RESOURCE CENTER AT 801-973-5501 FOR YOUR SCHEDULE.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0715-1545-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:15	15:45	030	07:15	15:45	030	07:15	15:45	030	OFF	OFF	OFF	OFF	OFF	OFF	07:15	15:45	030	07:15	15:45	030

POSTING COMMENTS :

VACATED BY : KIMBERLY DOTSON EMP ID: 5122 ON DATE: 04/10/2020

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JOB ID: 71393437 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 2215-0645-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:15	06:45	030	22:15	06:45	030	22:15	06:45	030	22:15	06:45	030	OFF	OFF	OFF	OFF	OFF	OFF	22:15	06:45	030

POSTING COMMENTS :

VACATED BY : KIRA PARRY EMP ID: 9960 ON DATE: 04/10/2020

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JOB ID: 95710704 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS: This is a FTF duty assignment. Begin tour and non-scheduled days may change weekly. If awarded this bid you must call the Resource Center at 801-973-5501 for your schedule.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH DCO CBIT

SECTION:

WORK SCHEDULE: 2215-0645-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:15	06:45	030	22:15	06:45	030	22:15	06:45	030	22:15	06:45	030	OFF	OFF	OFF	OFF	OFF	OFF	22:15	06:45	030

POSTING COMMENTS :

VACATED BY : MARY HILL EMP ID: 1766 ON DATE: 04/10/2020

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JOB ID: 70713095 2320-0009 LEAD SALES & SERVICES ASSOCIATE KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time

Bidding Vacant 01015558 COTTONWOOD CLERK P/L 021 COTTONWOOD Clerks - NonHQ

JOB SLOT COMMENTS: Applicants must have a minimum of one year experience in a window position providing a comprehensive knowledge of postal regulation, rulings, policy, and procedures relating to window work. Heavy Lifting/Prolonged Standing Required. Other Duties as Assigned

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0830-1730-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060

POSTING COMMENTS :

VACATED BY : Michael Ashby EMP ID: 2839 ON DATE: 04/10/2020

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JOB ID: 71378880 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time

Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Stephan Vanderpool EMP ID: 4356 ON DATE: 04/10/2020

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JOB ID: 95474406 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/OTHER DUTIES AS ASSIGNED  
HEAVY LIFTING REQUIRED, PROLONGED STANDING REQUIRED  
CMS Job Slot ID: 8934174

QUALIFICATIONS : SPBS DEXTERITY  
SECTION:  
WORK SCHEDULE: 1700-0130-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF

POSTING COMMENTS :  
VACATED BY : Kurt Johnson EMP ID: 6376 ON DATE: 04/10/2020  
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JOB ID: 95593721 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time  
Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/OTHER DUTIES AS ASSIGNED  
HEAVY LIFTING REQUIRED, PROLONGED STANDING REQUIRED  
CMS Job Slot ID: 8778321

QUALIFICATIONS : SPBS DEXTERITY  
SECTION:  
WORK SCHEDULE: 0800-1630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :  
VACATED BY : Keith Lauritzen EMP ID: 6835 ON DATE: 04/01/2020  
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JOB ID: 95734925 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/OTHER DUTIES AS ASSIGNED  
HEAVY LIFTING REQUIRED, PROLONGED STANDING REQUIRED  
CMS Job Slot ID: 8894925

QUALIFICATIONS : SPBS DEXTERITY  
SECTION:  
WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :  
VACATED BY : KALEB SANDS EMP ID: 1282 ON DATE: 04/10/2020  
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JOB ID: 95596444 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01020483 HOLLADAY CLERK PL 017 HOLLADAY Clerks - NonHQ

JOB SLOT COMMENTS: WORK SCHEDULE: MON/TUE/WED/FRI: 0930-1830-60L; THU: 1000-1900-60L; NS: SAT/SUN. HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0930/1000-60L-Sa-SuV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	09:30 18:30 060	09:30 18:30 060	09:30 18:30 060	10:00 19:00 060	09:30 18:30 060

POSTING COMMENTS :

VACATED BY : KRISTINA EVANS EMP ID: 9998 ON DATE: 04/10/2020

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JOB ID: 95617993 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017223 WEST VALLEY CLERK P/L 020 WEST VALLEY Clerks - NonHQ

JOB SLOT COMMENTS: Heavy Lifting/Prolonged Standing Required. Other Duties as Assigned.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0845-1745-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	08:45 17:45 060	08:45 17:45 060	08:45 17:45 060	08:45 17:45 060	08:45 17:45 060

POSTING COMMENTS :

VACATED BY : Salote Latu EMP ID: 5332 ON DATE: 04/10/2020

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JOB ID: 95811290 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:43 EG:1=Full Time  
ASSOC

Bidding Vacant 01017223 WEST VALLEY CLERK P/L 020 WEST VALLEY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0300-1130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	03:00 11:30 030	03:00 11:30 030	03:00 11:30 030	03:00 11:30 030	03:00 11:30 030

POSTING COMMENTS :

VACATED BY : Justin Dexter EMP ID: 7535 ON DATE: 04/10/2020

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